

AFERA
Association des fonds
d'entretien routier africains



ARMFA
African Road Maintenance
Funds Association

AFRICAN ROAD MAINTENANCE FUNDS ASSOCIATION (ARMFA)

INTERNAL REGULATIONS

SECTION I

GENERAL PROVISIONS

ARTICLE 1:

The present Internal Regulations are drawn up within the framework of the execution of article III paragraph 1.3(h) of the Bylaws of the African Road Maintenance Funds Association adopted in Libreville, Gabon on 18 December 2003.

ARTICLE 2: Designation and Head Office

1. The Association is designated "African Road Maintenance Funds Association" abbreviated "ARMFA" hereinafter called the "Association".
2. Its legal head office is located in Cameroon on 12th floor of the SNI Building B.P. 6221 Yaoundé. Its administrative office is located in the country hosting the presidency.

ARTICLE 3: Membership

Membership of the Association is made up of National Road Maintenance Funds (RMF).

ARTICLE 4: Organs

In keeping with the provisions of article III of the Bylaws cited hereinbefore, the organs of the Association are:

- the General Assembly,
- the Executive Committee, and,
- any other organs which may be created by the General Assembly pursuant to the Bylaws of the Association.

SECTION II

THE GENERAL ASSEMBLY

ARTICLE 5: Composition and Meetings

In keeping with the provisions of article III paragraph 1.1 (a) of the Bylaws cited hereinbefore, the General Assembly is composed of all the Road Maintenance Funds admitted as members.

It is convened in ordinary or extraordinary session by the president of the Association with a month's notice.

ARTICLE 6: Deliberations in the General Assembly

1. The decisions at the General Assembly are taken by a simple majority of the members present or represented and who are up to date with their contributions. In the case of a tie, the President has a casting vote ;
2. The General Assembly elects the President of the Association and the other members of the Executive Committee ;
3. The General Assembly can end the individual or collective mandate of the Executive Committee of the Association before due date by a two thirds majority vote of its members.



SECTION III
THE EXECUTIVE COMMITTEE

ARTICLE 7: Meetings

1. The Executive Committee meets once every three months in keeping with article III paragraph 2.16 of the statutes mentioned hereinbefore.
2. It can, however, meet as often as the good running of the Association so warrants, at the initiative of the President.
3. The expenses incurred by the participation at these meetings are to be borne by the Association. Members of the Executive Committee shall travel by economy class for these meetings.

ARTICLE 8: Deliberations at the Executive Committee

In the matters within its competence, the Executive Committee takes decisions by a simple majority of members present and in case of a tie, the President has a casting vote.

ARTICLE 9: Functions of the President

The functions of the President of the Association are twofold: representative and administrative. In the event that he is unable to carry out his duties, he is replaced in his functions by the Vice Presidents by order of seniority.

The President can delegate the exercise of any of his functions to one or more members of the Executive Committee of the Association. Such delegation is limited in time and for a well determined mission.

1. THE REPRESENTATIVE FUNCTIONS

- a) The President represents the Association, with regards to third parties, in all civil acts and in justice.
- b) The President equally represents the Association at all ceremonies.
- c) The President represents the Association to all the partners of the Association (notably, Funding Agencies and sister Associations).

2. ADMINISTRATIVE FUNCTIONS

In keeping with article III 2.18 of the Bylaws of the Association, the President convenes and chairs all the meetings of the Association. He draws up the agenda of the sessions taking into account the requests presented to him by the members of the Association.

ARTICLE 10 Election of the Executive Committee

The election of members of the Executive Committee shall be by secret ballot. The General Assembly shall select an electoral commission made up of a Chairperson and two returning officers to conduct the elections. The candidate who obtains a simple majority of votes shall be declared winner.

SECTION IV
INCOME AND EXPENDITURE

ARTICLE 11: Income

The funds of the Association come from:

- annual contributions of Members ;
- interest from bank accounts ;
- divers gifts and legacies ;
- subventions.

The contributions must be paid spontaneously within the time limit fixed by the General Assembly. The amounts of yearly contributions are fixed by two thirds of the Members of the Association at a General Assembly.



ARTICLE 12: Expenditure

The funds of the Association are used exclusively for the activities of the Association in conformity with the budget approved by the General Assembly.

SECTION V

MISCELLANEOUS AND FINAL PROVISIONS

ARTICLE 13: Fiscal Year

The fiscal year commences on the 1st of January and ends on the 31st December.

ARTICLE 14: Amendments

Any proposition of modification or amendment of the present Internal Regulations must be written and deposited with the President of the Association. The amendment can only be adopted by at least two thirds of the full members of the Association present or represented during a General Assembly.

For a proposition to be submitted to the General Assembly, it must be supported by at least three Members and transmitted to the Executive Committee at least 30 (thirty) days before the date of the General Assembly.

Adopted by the General Assembly in ARUSHA, the 8th November 2005

The President of the General Assembly

Assiba AMOUSSOU-GUENOU

